

State Homeland Security Grant Program (SHSGP)

PEER REVIEW PROCESS OVERVIEW

As of 03/19/2010

As provided by Montana Department of Emergency Services (MTDES)

The Senior Advisory Committee (SAC)

Title of Opportunity: FY 2010 Homeland Security Grant Program (HSGP)

Funding Opportunity Number: DHS-10-GPD-067-000-01

The Application Process for the FY 2010 SHSGP has been as follows:

The initial applications were submitted to the State Administrative Agency, MTDES by March 01, 2010.

The SAC met on March 01, 2010 and agreed a scoring system should be implemented so as to attempt to standardize the initial allocation process.

A scoring system was developed by MTDES and the applications were returned to the applicants for optional revision and resubmission.

After the revised applications were received by the MTDES, the SAC workgroup met on March 10, 2010 to review and score the applications.

The applications were scored individually and separately by the SAC workgroup and the individual scores were summarized and submitted to MTDES on March 15, 2010.

MTDES then applied a scoring matrix for working purposes to facilitate the SAC review process.

The SAC workgroup met on March 16, 2010 to review and evaluate the total applications. Applications were removed from consideration if the initial collective score was 19 or below. Adjustments were made within the allocations, and most applicants who submitted made voluntary concessions for funding requests.

The allocated amounts agreed upon by the SAC were forwarded to the working group for review and presented to the Invitational SAC for recommendation to the SAA.

The SAC Invitational meeting was held on March 19, 2010 for recommendation of the SAC working group considerations to the SAA.

On March 19, 2010 all information was posted on the MTDES web site <http://dma.mt.gov/des/>

For review and consideration for voting by SAC due back to the MTDES by March 26, 2010 for processing to the Governor's office.